

Meeting of Unicamp Board of Directors
Wednesday, November 11, 2020 (Zoom)

Present: Terri Marks (President), Tony Rapoport (Administration Chair), Jordan Fleguel (Communications Chair), Anika Rosen (Youth Rep), Jeffrey Dickhout (Seasonal/Off-Season and Rentals/Governance Chair), Nicole Cormier (Vice President/Long Range Planning Chair), Greg Carter (Property Chair), Brendon Zhang (Program), John Jordan (Treasurer), Jenny Thomas-Bojin (Camp Manager), Helen Iacovino (Secretary)

Regrets: Yvette Salinas (Executive Director)

Also Present (part of meeting): Kathleen Rea and Wyatt Moskal

ITEM		DISCUSSION	FOLLOW UP
Welcome, opening words, land acknowledgement, timekeeper, process observer	All	<p>Terri welcomed everyone to the meeting.</p> <p>Tony agreed to be the timekeeper for this meeting.</p> <p>Brendon agreed to be the process observer.</p> <p>Anika presented an opening reading.</p> <p>Terri presented the land acknowledgement.</p> <p>Jenny mentioned that Ed and Nora could use a thank-you card.</p>	
Approval of the agenda	All	On a motion by Tony and seconded by Jordan, the agenda was approved unanimously.	
Approval of October 14, 2020 Board Minutes	All	<p>Motion to amend the minutes: in the section “looking back on 2020 AGM,” the words “that directed the Board to do so” should be struck. The Board was not directed to do so.</p> <p>On a motion by Jeff and seconded by Greg, the minutes were approved.</p>	
Process Observer’s Report - Anika	All	Anika reported that it is important to remember the topic at hand, and not to stray too much.	

Presentation to Board	Kathleen and Wyatt	<p>Kathleen Rea and her son Wyatt Moskal joined the meeting .</p> <p>Discussing why Wyatt loves going to Unicamp and loves being a seasonal camper. Kathleen and Wyatt expressed their concerns, and Wyatt reported feeling aggression at the AGM towards seasonal campers.</p> <p>The Board emphasized that no concrete decisions or plans have as yet been made about the seasonal camper program/policy, that consultation and feedback will be obtained from the Unicamp community, and that decisions will be communicated in a fair manner.</p> <p>Kathleen and Wyatt left the meeting.</p>	
Discussion of the Presentation	All	<p>Some Unicampers felt broadsided by changes that they had not been aware of, nor consulted about. There is a need to consult broadly before presenting plans for dramatic change, and to move more slowly - some people felt they had lost trust. It is also important to “talk as if everyone can hear us,” otherwise there is potential for rumours. In the Board’s discussion it was raised that respect is important.</p> <p>The draft plan was based on feedback, some of it from non-seasonals. Going forward, balance and process are important. As discussed previously, a committee will be struck to deal with this matter and bring further recommendations to the Board and the Unicamp community.</p>	
Debrief of Board Retreat	All	<p>Discussion of the Board Retreat which was held on October 31, 2020. Visioning and planning are ongoing.</p>	
Carter’s Charity Law Semimar	Terri	<p>In early November, Terri, John and Yvette attended the Carter’s Charity Law Seminar via Zoom; Carter’s is a law firm specializing in charity law. Such seminars keep us abreast of regulation changes, new laws, etc. The Ontario Not for Profit Corporations Act (ONCA) will be coming into effect, expected to become law before the end of 2020, and after that charities have 3 years to become compliant. ONCA brings enhanced governance and accountability, also more responsibilities for Boards, as well as improved protections for Board members.</p> <p>Other issues to be aware of:</p>	

		<ul style="list-style-type: none"> • Cybercrime has increased 600% during the pandemic • Copyright issues are another matter to be aware of 	
Executive Director's Report		This item was tabled, since Yvette was not in attendance.	
Treasurer's Report	John	<p>John presented the 9 month actuals and a projected operating expenses for Oct to Dec 2020. Based on discussions with Vera and Yvette and reviewing the Sept 2020 financial reports, the financial records appear to be in good shape. John congratulated Yvette and her team for a great job managing the expenses in a cataclysmic year, and coming within budget, even slightly ahead. There is a projection of a net income from operations of about \$3,500 at the end of the year.</p> <p>Some campers whose programs were cancelled have a credit for next year, if they selected to put it towards a 2021 program rather than receive a refund.</p> <p>It is not a requirement for Unicamp to have audited statements (due to revenue numbers), but it is thought to be advisable to be going towards an audit. Also, the AGM passed a motion that we have an audit done. John will contact EPC for a quote, as well as another firm; typically it is good practice to get a couple of quotes. An annual review might cost \$5-6K, while an audit might cost about \$10-12K.</p> <p>The Board thanked John for all his hard work on the finances.</p>	
Visioning	All	<p>The Board held a visioning session, a followup from the Retreat. We currently have a mission statement (what we do, for whom and how) which we do not plan to change at present. We are trying to draft a Vision statement, expressing our aspirations for the future - a view of the end result of success, a large scope.</p> <p>A very wise question formed the basis of each individual's brainstorming, and the results were shared: <i>Imagine that you have moved to another part of the country, and have not been to Unicamp for five years. When you return after five years, you are immensely impressed and pleased - "blown away" - by what Unicamp has become. Describe the specifics of what you see.</i></p>	

		Results of the brainstorming shared separately, and it will inform an action plan to be worked on at the next Board Retreat on November 28.	
Adjournment/Future Meetings		<p>On a motion by John and seconded by Brendon, the meeting was terminated and adjourned. Carried.</p> <p>Next Meetings: Board Retreat, Saturday, November 28, 9:00 am (Zoom), facilitated by Karen Dunk-Green of Toronto First</p> <p>Wednesday, December 9, 6:30 pm (Zoom)</p>	
Parking Lot:		<ul style="list-style-type: none"> ● Emergency Order, impact on Unicamp 2020 ● OCA membership and future accreditation (Yvette) ● Kitchen menu/healthy food diet (Yvette, others?) ● Volunteer coordination (staff function) and volunteer roles (Yvette) ● Forums for public consultation ● Memorial Service for deaths/losses related to COVID-19 	