

## FACILITATORS' WORKSHOP FORM – UNICAMP 2021



Name: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Phone number: \_\_\_\_\_

Workshop Title: \_\_\_\_\_  
 Date(s) of Workshop: \_\_\_\_\_  
 Alternative Date(s) for Workshop: \_\_\_\_\_

*\*Note: When choosing a date for your workshop, consider whether (a) you prioritize lots of participation (August will get you more participants) or (b) a more in-depth experience for few participants (shoulder season). Please note that Covid-19 regulations may impact the schedule for your program; in order to facilitate rescheduling, please list any other dates you'd be willing to lead this program. If left blank, we will contact you with potential dates. List "N/A" if you are not open to rescheduling.*

### Time(s) of Workshop:

Please fill out the preferred space for each *approximate* time slot you would like to use it for  
*\*see Program Spaces attached. Please note that program spaces are not guaranteed and are based on availability. You will receive a confirmation of your Programming Space before your program.*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:30-8:15							
9:30-12:00							
1:30-3:30							
3:30-5:00							
7:30-9:00							

**Age Groups:** Intergenerational \_\_\_\_\_ Young Children (5-8) \_\_\_\_\_ Children (9 - 12)  
 Teens \_\_\_\_\_ Adults only \_\_\_\_\_ Seniors only \_\_\_\_\_ Other (Specify):  
 \_\_\_\_\_

**Price for Participants:** \_\_\_\_\_

*Please note that Unicamp will charge an admin fee on top of this cost for registrations submitted through our processing systems.*

**Would you consider Sliding Scale Fee?** \_\_\_\_\_

**If so, please describe your sliding fee:** \_\_\_\_\_

**Maximum Number of Participants:** \_\_\_\_\_

**Minimum participants required:** \_\_\_\_\_

**Preferred Space : Please indicate your top three preferred spaces (include Group Space firepit; this space requires booking as a campsite). \*\*Please keep in mind Indoor Spaces are most likely to NOT be available due to the Pandemic\*\***

**Outdoor Spaces - Uncovered**

- \_\_\_\_\_ Program Centre deck
- \_\_\_\_\_ Beside Program Centre
- \_\_\_\_\_ In front of Nellie's or Dave's
- \_\_\_\_\_ Rosie's Deck
- \_\_\_\_\_ Main Fire Pit
- \_\_\_\_\_ Lower Fire Pit
- \_\_\_\_\_ Penny Toad Island
- \_\_\_\_\_ Main Common Field
- \_\_\_\_\_ Mini Common
- \_\_\_\_\_ Labyrinth
- \_\_\_\_\_ Group Campsite
- \_\_\_\_\_ Volleyball, Basketball area
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**Outdoor Spaces - Covered**

- \_\_\_\_\_ Original Covered Tent
- \_\_\_\_\_ New Covered Tent, 20'x40', no floor, seats 50+ or dance 40+, hydro available through extension cords, near basketball court.
- \_\_\_\_\_ Mini-Deck
- \_\_\_\_\_ Dining hall deck

**Indoor Spaces:**

- \_\_\_\_\_ Nellie's cottage seats
- \_\_\_\_\_ Program Centre
- \_\_\_\_\_ Dining Hall

**Workshop Description for Brochure: (3 - 5 Sentences)**

**What equipment will you need? (chairs, benches, tables, easel, lights, extension cords)**

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**What other things do you need to make your program a success? Please list any other requests for the onsite staff to take into consideration.**

**Other comments:**

Please send back this form by January 15th, 2021. You can submit through e-mail (make sure to save this document under a different name) or print and submit through snail mail to:

Unicamp of Ontario  
P.O. Box 31142  
RPO Willow West Mall  
Guelph, ON N1H8K1

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**If you'd like to submit a photo for use in promotions, including the Brochure, please send to [Communications@unicampofontario.ca](mailto:Communications@unicampofontario.ca) as soon as possible.**

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If you have any questions, feel free to contact us:

- Accommodations booked online by emailing [bookings@unicampofontario.ca](mailto:bookings@unicampofontario.ca)
- The Program Chair Brendon Zhang can be reached at: [ProgramChair@unicampofontario.ca](mailto:ProgramChair@unicampofontario.ca)
- During the open season, from May to October, the Program Director can be contacted at [ProgramDirector@unicampofontario.ca](mailto:ProgramDirector@unicampofontario.ca)
- To promote your program, contact Communication Chair Jordan Fleugel: [communications@unicampofontario.ca](mailto:communications@unicampofontario.ca)
- Any other questions? Your contact person, especially during the off-season, is Yvette Salinas, Executive Director: [exec.director@unicampofontario.ca](mailto:exec.director@unicampofontario.ca)