

**Meeting of Unicamp Board of Directors,
Tuesday, August 4, 2020 (Zoom)**

Present: Janice Canning (President), Iris Murray (Treasurer), Kosu Boudreau (Secretary and writer), Jeff Baker (Communications Chair), Rich Bailey (Governance Chair), Nicole Cormier (Long Range Planning and Property Committee Chair)

Guests:

Regrets: Jenny Thomas-Bojin (Camp Director)

Absent:, Julie O’Hara- Murphy (Seasonal Rep), Theresa Hanley (Vice President)

ITEM		DISCUSSION	FOLLOW UP
Welcome, opening words, land acknowledgement	Janice		
Approval of the agenda	All	Agenda approved.	
Approval of June, 2020	All	.July minutes approved.	
President’s Report	Janice	Current focus is on contacting delegates for AGM. Condolence card and photo was sent to Nick Cordero’s family	

<p>ED/Staff Report</p>	<p>Yvette</p>	<p>Focus has been on managing reservations and on-site operations</p> <p>July - Income is similar to July 2019 based on accommodation income, fundraising, CERB (Canada Emergency Response Benefit)</p> <p>Unicamp will likely not be eligible for wage subsidy in August due to level of revenue</p> <p>Wage subsidy – impacts Vera and Terry</p> <p>\$27,000 income from Seasonal Campers, five Seasonal Campers did not attend camp this year due to risk of COVID-19 – campsites could be offered to occasional campers, discussion with these Seasonal Campers impacted to see if they are open to having their site utilized</p> <p>Wild Ginger and Big Heart will not have formal events this Fall. Houselinks booking is still unknown</p> <p>Staff – Maintaining high cleanliness standards, campers are giving positive feedback</p> <p>Discussion regarding waivers signed by people visiting Unicamp regarding risks from COVID-19 –acknowledgment of importance of awareness although not legally binding – ED will add a clause on Let’s Camp about people ensuring they are symptom-free before coming to camp</p> <p>All campsites are open as of August 1 – solid bookings beginning August 1 and moving forward</p>	

<p>Treasurer's Report</p>	<p>Iris</p>	<p>2018 to 2019, Financial Statements are generally aligned with slight changes in totals with two exceptions:</p> <p>Large increase in donations - \$45,000 transferred from Forever Fund</p> <p>Professional Fees reduced by \$10,000 due to changes as is included in this line item</p> <p>\$62,648.17 expenses since January 1, 2020</p> <p>\$81,872.04 income since January 1, 2020</p> <p>Ensure donors are added to MailChimp for ongoing mailings – as well as sent thank you cards</p> <p>Long-term outlook, profit of \$10,000 at yearend if no further camp closures.</p> <p>Importance of following up with congregations for annual dues – primary contact will be ministers this year as initial contact point</p> <p>Iris made a motion to approve financial statements for 2020, Rich, seconded, four approved, motion passed.</p>	<p>Yvette will send donor information to Jeff so he can send out newsletter subscription request</p> <p>Iris will follow up with accountant to verify need for audited statements</p>

Governance Report	Rich	<p>By Laws: 2.2.Congregations/Fellowships are institutional members if dues are paid, dues need to be paid before AGM (\$1/member of congregation)</p> <p>Institutional Members – CUC and any affiliates (Unicamp of Ontario) will be institutional members and each shall be entitled to two delegates at any annual meeting</p> <p>Rich moves that Janice and Nicole be appointed as delegates for the 2020 AGM, unanimously approved, motion approved.</p> <p>Comprehensive Governance Report submitted for AGM, outlining governance concerns – will be forwarded to next Board</p>	
Communications Report	Jeff	<p>Has been maintaining website to keep information current, and posting on Facebook and Instagram. Staff member Hauwa Turner continues her excellent work adding ‘Stories’ to Unicamp’s Instagram.</p> <p>As suggested by Iris, Jeff has printed out a series of thank you cards using original Unicamp photographs to send to donors - will be sent to ED for distribution.</p> <p>Jeff will be available to help ensure continuity of communication strategies if required, possibly on a Communications committee.</p>	
Long Term Planning	Nicole	<p>\$2,100 raised from merchandise fundraiser – items will be sent out later in August</p> <p>AGM report submitted</p> <p>Will bring forward 5-year plan to next Board</p>	

		<p>Visioning Session can be morphed into online feedback form that will be sent out prior to AGM</p> <p>Discussion about Unicamp Memberships – possibility of encouraging individual non-voting members? Will be brought forward to next Board</p>	<p>Yvette to develop and send feedback/visioning form to Unicampers prior to AGM</p>
AGM		<p>Kalvin Drake to be confirmed as tech support</p> <p>Janice Canning will Chair AGM</p> <p>Kosu Boudreau will be monitoring chat</p> <p>Janice and Nicole will be Unicamp delegates</p> <p>Set up screen and Zoom site onsite at Unicamp, brief 15 minute intro to Zoom by Calvin</p> <p>Show Unicamp video footage and photographs (Jeff)</p> <p>Discussion of meaning of “Fellowship: as defined by CUC – can Unicamp be defined as a Fellowship, allowing institutional members to participate through Unicamp</p> <p>Nicole made a Motion, seconded by Rich: Change bylaw 4.2 ‘to allow four members to be elected to Unicamp Board from any one church, congregation, alliance.’ (previously was three people) Unanimously approved, motion passed. Recommendation for AGM.</p> <p>Janice made a Motion, Rich seconded, that meetings will include virtual, online options. Unanimously approved, motion passed. Recommendation for AGM.</p> <p>Board reviewed and updated agenda for AGM</p>	<p>Yvette will confirm Calvin’s role at AGM</p> <p>Nicole to contact CUC to determine if Unicamp qualifies as a Fellowship</p>

Announcement of next meeting, Closing words	Janice	AGM, September 5, 2020, 1:30 to 3:30 pm Online Zoom URL: will be e-mailed to participants	
Parking Lot:		<ul style="list-style-type: none"> ● Emergency Order, impact on Unicamp 2020 ● AODA 2020 requirements (Yvette) ● OCA membership and future accreditation (Yvette) ● Kitchen menu/healthy food diet (Yvette, Theresa) ● Volunteer coordination (staff function) and volunteer roles (Yvette) ● Forums for public consultation ● Memorial Service for deaths/losses related to COVID-19 	