

Unicamp of Ontario Incorporated
Annual General Meeting
Saturday, August 31, 2019 1:30 pm at Unicamp of Ontario

MINUTES

Call to Order

- Meeting was called to Order at 1: 25 p.m.
- List of Delegates

First Unitarian Congregation of Toronto	Barb Wentworth
First Unitarian Congregation of Toronto	Janine Gliener
Grand River Unitarian Congregation	Theresa Hanley
Grand River Unitarian Congregation	Jay Moore
Neighbourhood Unitarian Universalist Congregation	Cory Ashton
Huronian Unitarian Fellowship	Sylvia Andrews
Unitarian Congregation in Mississauga	Brigitte Twomey
Unitarian Congregation in Mississauga	Bert Twomey
Don Heights Unitarian Congregation	Peter Lister
Unitarian Fellowship of Peterborough	Avril Siddle
Unitarian Congregation of Guelph	Ed Langevin
Unitarian Congregation of Guelph	Cheryl Cadogan
Elora Fergus Unitarian Universalists	Jim Sannes
First Unitarian Church of Hamilton	Anne Bokma
Unitarian Fellowship of North West Toronto	Pat Trudeau
Unitarian Fellowship of North West Toronto	Wilburn Trudeau
Canadian Unitarian Council	Vyda Ng

- Land Acknowledgement was read from the new sign that was recently made for Unicamp.
 - It will be posted on Dave's Cottage, next to the camp map. A permanent location may be somewhere else.

Welcome and Introduction of the Board

Janice Canning, Board Chair, welcomed delegates and thanked everyone for their part in keeping camp maintained for 50 years. She introduced current board members and explained

- Sky Dasey has been treasurer this year and will be stepping down
- Janice has completed a third year and will remain on the board one more year
- Kosu Boudreau—Seasonal Camper rep, joined the board in December and will remain on the board
- Iris Murray has been VP and will remain on the board one more year

- Sue Berlove was approved as Secretary and approved to take an empty seat in June. She will be taking minutes at the AGM.
- Yvette is our Executive Director, newest staff role; works with the board

Appointment of Parliamentarian

Ellen Pappenburg has played this role for many years and would like to find a successor. However, Ellen was appointed as the Parliamentarian for this meeting.

Motion

- Motion to appoint Ellen was made by Janice Canning; Seconded by Sky Dasey.
- Carried with no abstentions or votes against.

Agenda: Motion to accept the meeting agenda

Motion

- Janice Canning moved that the agenda provided be accepted
- Iris Murray Seconded the motion
- Vote: Unanimous

Janice stated that any new business would go in the time allocated for New Business, later in the agenda.

Minutes of 2018 AGM: review, amend as appropriate, then move to accept

No changes were requested.

Motion:

- Janice Canning moved that the Minutes from the 2018 AGM be accepted.
- Jim Sannes seconded the motion
- Approved—14 delegates
- Abstained—3 delegates where were not present at the 2018 meeting

Business arising from the previous minutes

There was no business arising from 2018 minutes

Board Motions from 2018 – 2019

Janice explained that the delegate package included a list of motions made and passed by the current board during the last year. Some were passed by an executive decision, due to the lack of a quorum. Quorum became a problem when Russell stepped down from the board in the winter. It was challenging to have the five individuals present-- the number required for a quorum. Most of these motions were made in June and July. These are presented to ensure that decisions are transparent to the membership.

Janice went on to explain that if there is opposition to some motions, this can be discussed. First, a motion for discussion is moved and approved. If the discussion leads to 2/3 of the delegates in opposition, the decision will be passed on to the new board.

There were questions from the floor regarding how to accept the motions-- whether to vote on them one at a time or vote on all of them at once. It seemed that some were going to require attention.

Parliamentarian explained that to allow for a discussion about one of these executive decisions, a motion must be made to have the discussion. She also said that if there was opposition to an executive decision, the decision would be passed on to the new board.

Motion

Janice Canning moved that the list of motions approved by the executive be accepted.
Seconded by Janine Gleiner

Friendly Amendment

Ed Langevin moved to amend this motion: to remove the June 9, 2019 decision about Dave's Cottage renovation from the list of motions which had been tabled by the Board.

Motion approved by the Executive on June 9, 2019:

*Dave's Cottage: After reviewing the plans and discussing the two options (A and B), the board has agreed to go ahead with the one-unit communal renovation of Dave's Cottage, as outlined in **Plan B**.*

Jim Sannes seconded this motion

Whether Delegates would have a Discussion:

Moved by Cheryl Cadogen: **to discuss the plans to renovate Dave's cottage at this meeting.**

Seconded by Ed Langevin

- Agreed to have the discussion

Yes (13); No (1); Abstentions (3)

The floor was then opened for a discussion about the two renovation plans for Dave's. Ed Langevin spoke from notes, promoting Plan A, the one with two units. People used copies of the architect's drawings to follow the discussion.

His main concern was regarding Plan B, the communal plan that the executive had approved. The disabled individual living in a wheelchair would need to pass through the communal area to reach the accessible washroom. This means that we will not have one fully accessible unit.

There was some discussion about whether we were focused on meeting the standards of the building code or working to achieve the AODA standards.

There was also input from staff about their need to have extra space for a health center during kids camp.

Finally, there was a comment about trying to respect the inherent worth and dignity of every person.

Motion

All the 2018-2019 motions from the board be approved except for the one about the renovation to Dave's cottage. This decision about renovating Dave's Cottage will be reviewed by the new board, and that this go to the board with some urgency

Moved by Ed Langevin

Seconded by Jim Sannes

Vote: unanimously in favor

NOTE: Delegates asked to attend the board meeting when this discussion is revisited. Janice indicated that this would be done. Will follow up.

Board of Directors Reports: Janice Canning / Board Members

Motion

- Janice Moved reports be accepted as presented
- Teresa Seconded
- Vote: Unanimously accepted

Financial Statements & Treasurer's Report: Sky Dasey

Delegates asked questions about research on camping fees, to compare Unicamp fees with other camps in order to determine what fees to raise.

Motion

To accept Treasurer and Financial Reports—moved by Sky Dasey

Seconded by Ann Bokma

Vote: Approved by majority.

Appointment of Auditor:

Motion

To re-appoint Ian Edmonds, CPA, to conduct the annual review of Unicamp finances

Motion made by Janice Canning; Seconded by Peter Lister.

Vote: Unanimous vote in favor.

Review of Staff Reports:

Camp Director and Program Director Report: Michelle McComb

Property Manager Report: Terry O'Sullivan

Executive Director Report: Yvette Salinas

Motion

To accept all the staff reports submitted

Moved by Janice

Seconded by Cheryl

Approved by unanimous vote

Questions to Yvette were informational

- Most Congregations have paid their fees

- Insurance issue—one congregation expressed concern that they would be liable for some of Unicamp activities. If they promote activities and something happens, will our congregations be liable? They want some documentation that says they won't be liable in such situations. We are working on documentation that will protect them
- Need for outreach
- CUC can offer resources
- Some policies are being rewritten
- Cleaning staff will be hired next spring

Nominating Committee Report

Eli report that there were some last-minute changes

- Ally Hobson and Nicole Cormier will not be standing for the board at this time.
- Three current board members will remain: Jeff Baker, Janice Canning, and Iris Murray.
- Sue Berlove and Kosu Boudreau have both been voted onto seats over the past year.
- Sky Dasey has completed her term and will step down

We are allowed a maximum of 9 members; we need a minimum of 6 members

- Once we vote on the individuals, they will meet to decide which members will hold which positions
- Eli reported that Theresa Hanley agreed to be nominated from the floor.
 - Teresa is a member of Grand River Congregation and has been on many boards
- Emily—youth member was being considered for youth representative
 - However, we realized that she doesn't meet the age requirements for youth. She could ask to serve as a board member, but she will need to be asked.
- Wanda Gordon was then nominated from the floor by Jim Sannes.
 - She accepted the nomination
- Anneke de Jong indicated an interest in becoming the youth rep
 - Russell nominated her. Her nomination is conditional on her completing her employment contract for the summer.

Slate of nominees to the Board

Anneke de Jong
Teresa Hanley
Wanda Gordon
Sue Berlove
Kosu Boudreau

- Janine Gleiner asked about conflict of interest on the part of board members voting on issues where they are personally involved.
 - An example would be seasonal campers voting on matters pertaining to seasonal camping.
 - They will need to know when to recuse themselves from a vote
 - This is different from abstaining from a vote; an abstention affects the final count and quorum.
 - Recusing is done when declaring a conflict of interest; the individual does not participate in the vote.

Motion

Eli moved **to approve the slate of nominees to the Unicamp Board.**

Cheryl seconded the motion

Vote: Slate was approved with one abstention.

Nominating Committee Election

Individuals who volunteered included:

- Ann Bokma (Hamilton)
- Janice Canning (Guelph)
- Barb Wentworth (Toronto First)
- Ellen Neuman (Mississauga)

Janice Canning moved to approve these four individuals to comprise the committee

Teresa Hanley seconded the motion

Motion--carried

New Business

There was some discussion about changing the date of the next annual meeting. One concern is that we don't have financials early enough in the year to be able to use them to project.

However, the final decision was to stay with a September date.

The next AGM will be held on September 5, 2020, at 1:30 p.m.

Pat Trudeau announced that she would like to donate 2 weeks as a Chaplain next year. Yvette will follow up to schedule.

Motion to Adjourn

Moved by Janice Canning

Seconded by Aukje Bkyer