



Item	Owner	Discussion	Tasks
<b>Meeting Welcome and Call to order, Reading, Lighting the Chalice, Territorial Acknowledgment</b>	Sky	Beth did the Territorial Acknowledgment and opening.	
<b>Approval of the agenda, welcoming friendly amendments</b>	Sky	Jane moves the agenda. Seconded by Beth. Carried Unanimously	
<b>Old business and approval of last meeting's minutes. Reading of motions passed via email.</b>	Karen	<p>Karen moves Dec 2016, May, June, and July 2017 as amended. Seconded by Jane. Moved Unanimously. Oliver and Beth abstain.</p> <p>Karen moves the September 2nd 2017 minutes. Correction Draft final statements – erase the `s`. Add Oliver's last name Dasey Springer. Jane seconds. Moved Unanimously following corrections. Abstentions Beth and Oliver.</p> <p>Karen moves the September 24 2017. Page 2 – announce the new board rather than the new board. Ensure the in camera section is dealt with properly. Corrections made during the meeting. Jane seconds. Moved Unanimously. Abstentions Beth and Oliver.</p>	Karen to add Jane's edits to the December minutes
<b>Administration Report</b>	Jane	Reports circulated by email. Changes the structure of leadership at camp.	

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		<p>Discussed the role of adult program coordinator. Proposed role may be paid as an honorarium – discussed having it as a paid position.</p> <p>Camp Manager, customer service representative for during family camp.</p> <p>Opts/Program crew would be one during family camp.</p> <p><b>Thanks so much to Jane and Mel for creating this staffing outline.</b></p> <p>Discussed the finical components of the current and new staffing model.</p> <p>Organizational chart to be posted publicly via newsletter.</p> <p>Discussion of how this change can function – cannot be manufactured perfectly before being used. On the best path.</p> <p>Break for service and lunch at 9:54.</p>	
<b>Programming Report</b>	Ben	Return from break at 12:08	Ben to circulate a link to the programing calendar.

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		<p>Jouth Finishes on the Friday. Jouth begins when the Youth Con ends. Evan Campbelle-Weiner is interested in being the Dean for the Youth Con.</p> <p>Camp for grown ups runs at the same time as the Youth Con.</p> <p>Mel has researched insurance concerns with overlapping youth/children/adult programing. The overlapping ages can fit into the current insurance agreements.</p> <p>Moving into having four weeks of kids camp as a response that kids' camps were sold out and some kids were not able to attend camp due to space limitations.</p> <p>Concerns that the extra week of kids' camp could reduce how seasonal campers can use the camp. How do we hold the mandate of being a children's camp? Emphasize the improvement adult programing at other times.</p> <p>Private rentals fill the weekends during the shoulder season</p> <p>Bylaws reviews and revisions are needed soon – discussed the quantity and quality of work to be done first.</p>	<p>Evan Campbelle-Weiner joined to the meeting to investigate this interest in joining the board to share the role with Oliver.</p> <p>Karen and Beth to meet to work on bylaw which need to reviewed.</p>

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		Discussion of how having an extra week of children's camp impacts seasonal campers and how the changes to adult programming will benefit camp.	
<b>Fee Changes</b>	Mel	<p>Document was circulated via email. Fee increase schedule.</p> <p>Discussed a promotion that discounts day passes. Decided that the fee is reasonable as \$10 – general promotion and collection would do more good than a discount.</p> <p>What is the actual cost of the food? Currently is it difficult to evaluate – meal costs with housing for folks staying in dorms – cost to meals and cost of dorms need to be separated – explains with cost of staff food and volunteer meals. Also, some folks who eat but don't register or pay for food. So currently very difficult to determine cost of food. Cleaning up these accounting practices will help with planning and budgeting. Note we can accommodate vegetarian and gluten sensitive – not a gluten free facility.</p> <p>An interesting aside - MIT folks have envisioned a Community Cook Area.</p> <p>Point of Information – congregations pay \$1 per person – discussed inflation to this fee – how we interact with the camp. Discussed the AGM potentially being moved to another weekend.</p>	<p>Iris will make signs that remind campers to pay for their meals.</p> <p>Meal costs for 2019 to be reviewed following the 2018 summer.</p> <p>Sky to make the changes she suggested and then recirculate.</p>

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		<p>Three changes made to document. Fee for adult camp will have a fixed fee for programming tba. Seasonal day pass to be \$60 2018 and \$70 in 2019. Make clear that the cost of meals is separate. Remove the any connection to housing legalities.</p> <p><b>Ben moves document as changed. Seconded by Iris. Moved Unanimously.</b></p>	<p>Sky to circulate the updated document to the google group.</p>
<b>Up Coming Meetings</b>	Sky	<p>Discussed the proposed meeting schedule notices errors. Discussed travel to Peterborough.</p>	<p>Sky to recirculate proposed meeting schedule. Board members to consider feed back with the knowledge that not everyone's needs will be met.</p>
<b>Administration</b>	Jane	<p>Discussed how needed the proposed leaderships structure is. Consensus reveals that we believe the job should be posted publicly.</p> <p>The cost of the proposed staffing cost is comparable to this years actual staffing costs with the increase of the minimum wage.</p> <p>The document has been created with the input of the CUC and Unirondack.</p> <p><b>Jane moves to accept the new staffing structure as proposed by Jane and Mel. Seconded by Karen. Moved Unanimously.</b></p> <p>We accept Mel's resignation and request that she stay on for the 10 months she offered to remain on staff since the submission.</p>	<p>Jane to respond to Mel's resignation and request that she apply to the Executive Director position and General Manager.</p> <p>Jane to post the positions on the Unicamp website and the CUC site and announcements to the congregations to the check the website for employment opportunities. Post in January for two positions. Hire the Executive Director first. So the Executive Director can be involved in the hiring of the General Manager.</p> <p>Karen, Iris, and Jane to form hiring committee.</p>

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		Big thanks to Jane for her work on the Administration! Thank you Thank you Thank you.	
<b>Board Changes</b>	Sky	<p>Oliver resigns his position. Bylaws board can appoint a new reprehensive.</p> <p>Staff Rep needs to be elected by staff. Russell can attend meetings as a member of the community but not specifically as a staff rep.</p>	Karen to get Evan's email and discuss with him.
<b>AGM Date</b>	All	Changing the date of the AGM.	Sky to write the pluses and minus of changing the dates of the AGM.
<b>Announcement of next meeting. Closing, Extinguishing the Chalice</b>	Sky	<p>November 19 – Ben to arrange space at Don Heights. Sky to speak for two minutes about the contribution to Unicamp by Jill (last name needed)...Beth to do a minute of gratitude for their service to Unicamp.</p> <p>Sky moves to Adjourn. Seconded by Jane. Closed at 3:52.</p>	<p>3<sup>rd</sup> Sunday of the month potluck.</p> <p>Ben to find out the details of the potluck.</p> <p>Food and agenda details to be announced.</p>
<b>Parking Lot</b>		<p>Bylaw Review, Meeting schedule, AGM 2019 Minutes,</p> <p>Discussed why we have the CSI space</p>	Jane to talk to Mel about accessing the CSI space. Jeff to take a look.