

UNICAMP BOARD MEETINGS

2017-2018

ATTENDANCE (P- PRESENT, A- ABSENT, R- REGRETS)

(2017-2018)	Sept	Oct 8	Nov 19	Dec	Jan	Feb	Mar	Apr	May 26	June 9th	July
Time											
Location									Unicamp		
Jeff Baker									R		
Janice Canning									P		
Sky Dasey									P		
Karen DV									P		
Tracy Galvin									R		
Beth Gray									R		
Iris Murray									P		
Jane Nares									P		
Ben Robins									P		
Other Attendees:											
Mel									P		
Russell									Arrived at 11:20		

Item	Owner	Discussion	Tasks
Meeting Welcome and Call to order, Reading, Lighting the Chalice, Territorial Acknowledgment	Sky	Open at 9:15	
Approval of the agenda, welcoming friendly amendments	Sky	Sky moves the agenda. Seconded by Jane. Passed	
Old business and approval of last meeting's minutes. Reading of motions passed via email.	Karen	Karen moves April minutes as amended. Seconded by Janice. Passed	Karen to forward approved minutes to Jeff. Karen to ask Jeff to post upcoming meetings online.
Administration Report	Jane	Happy to report that things are going smoothly. Excitedly looking forward to the workings of the new staffing structure.	
Communication Report	Mel	Cobalt Silver <ul style="list-style-type: none"> - Mel reports that folks expect guaranteed independent space for the cost of an individual. How do we communicate space sharing? How can be clearer about accommodations being shared space? - An exclusive use option is available for a cost. - Talked out a few different experiences using the online booking system 	
Programming Report	Ben	Going well.	

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Nominating Committee Report	Sky	Some potential candidates - Colleen Good. Bill Fraiser. Barb Wentworth. Mel knows some more people interested in volunteering.	<p>Karen and Sky to create a framework.</p> <p>Mel and Michele to create a sign posted for families to see that notes that it is a volunteer board recruiting new board members.</p> <p>Sky to retrieve the chart of current board members and update during lunch today.</p>
Report from Director	Mel	<p>Vera and Mel are working on Financial Statements with Ian Edmunds and it is anticipated that they will be submitted on time.</p> <p>Budget 2018 – grants and funding received have changed financial situations. To be reported as a variance on the financial report.</p> <p>Fundraising to be unleashed in June – 10 000 already received from Shelter Rock, a wealthy aim to raise another 10 000. Shelter Rock – wealthy congregation – grant gotten in collaboration with UUACC (Unitarian Universalist Association of Camps and Conference Centre). Funding to be used to improve accessibility. Exercises in Equity in terms of Accessibility. Funds can also be used for things like roofs.</p>	

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		<p>Mel has written to folks who contribute to Camperships that thank them for helping a kid get to Unicamp, assuring that the funds go directly to this need and the number of kids who come to camp with the Campership funds.</p> <p>Discussed difficulties collecting seasonal fees. The process of collecting funds cost camp staff time. Suggested an early bird discount, late fee, or similar thing that eases that process.</p> <p>There are a few staffing position not filled but they will be soon. Includes adult program position.</p> <p>We have better caving practices than similar private and public caving places in the area. Mel has discussed this with the person who complained. The person complaining wants an engineer to review and sign off on the safety of caves. An engineer would not sign off on caves because they change based on rains and or ground movement. Mel has contacted insurance company, the health and safety board.</p> <p>Girl Guides of Canada is adding Unicamp to the list of places that they rent from. Special thanks to Arden for making this connection.</p> <p>Camp needs a decent laptop for staff to use at camp.</p> <p>Unicamp has an address and PO Box off location. Discussed mail needs to come here including the</p>	

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		<p>possibility of opening a PO Box. Staff can sort this out.</p> <p>Capital projects – working on roof, the new stove is in, put up the big tent, prospector tents are up, exhaust fan will be installed, hook ups included for convection oven and propane bbq</p>	<p>Mel will review the waiver for kids camp.</p> <p>Mel to create a board on tick safety.</p>
New Business Arising	All	<p>Iris got an email about an about an accessibility grant but lost the</p> <p>Jane became aware that there is an outhouse in the staff village. Summerhill has two bathrooms with running water but the staff who reside in the 'den' have to cross a bridge to access them.</p> <p>Russell brought questions about leadership structure and hiring practices in conjunction to directives from the delegates at previous AGMs. Including wages for the cook during the MIT program. Request that minutes are posting online with more promptness.</p>	<p>Mel to research costs have proposal to distribute to the board.</p>

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Announcement of next meeting. Closing, Extinguishing the Chalice	Sky	<p>June 9th at 9 to 12:30 am – canceled.</p> <p>Motion to Adjourn. Passed.</p> <p>Everyone PLEASE BEGIN TO CREATE REPORTS FOR AGM! <i>Please....</i></p>	