

Call to Order

Traditional Territories Acknowledgement

Agenda – Moved by Karen, seconded by Beth, Carried

Minutes – April Moved by Karen, seconded by Sky, Carried

Online Reports from Mel, and Beth as VP and Property Chair, moved by Sky as a package, seconded by Iris, Carried

Dogs

- There have been violations to the dog policy
- Jeff to put reminder in the newsletter and on facebook page of rules related to dogs – Beth to contact Jeff
- Mel have sign(s) made and posted at the camp gate highlighting rules related to dogs
- Parents to be notified that there are no dogs during kids camp drop off and pick up
- Special times allowing dogs at camp are threatened if there continues to be violation to the no dog policy at other times

Computer Loss

- the computer was fully backed up in October – going forward, computer files will be backed up monthly, google docs or business secure cloud storage
- financial records to be reconstructed using bank statements and emails
- 75% of kids camp registrations had been printed
- a new computer has been purchased
- Improving the quality of internet at camp is critical for this work to be done efficiently, Mel seeking best current options
- SECURITY
 - o Lots of work to be done in regards to the security of documents and private information
 - o Old administration building contains private information including SIN and OHIP information – locks to be installed and access to be controlled
 - o Filing cabinet in the admin building needs to have lock replace or be replaced in its entirety
 - o Safety deposit box to hold camp's most important documents
- CRISIS ADVERSION
 - o Extra staffing hours are needed to reconstruct reservations, kids camp schedule, and financial documents

- Evan, Arden, Mel and Katya to work on this
- Concerns about personal security of camp users – email to be circulated advising ‘customers’ that camp’s computer was stolen and banking information, specifically credit card information, could be compromised
- Much work to be done to ensure that current bookings are retained and organized fully
- Concern about public relations and lost business
- Concern that the cost of the work to reconstitute information will have a significant impact on the budget – Tracy to review the accounts to help decide which accounting area the need finances will come from
- Real cost of extra labour and other expense related to this incident to be tracked separately and kept clear to best justify to members at the AGM
- Privacy officer was contacted by Mel – there advice to be followed
- POLICE REPORT
 - Katya has talked to police
 - Katya to file proper police report – attain copy of said report with badge number
 - Katya to keep detailed personal notes of dealings with police
 - Katya to make a legal plea for help to the police
- Sky moves that \$5000 be used earmarked and tracked specifically for this incident. Iris Seconded. APROVED

NOTE – Ben left the meeting at this point and quorum was lost.

Website

- Iris has done some research regarding website creation – found that the task can be enormous
- using an already established format may be better
- Jeff, Mel, Matt (Mel’s husband) and Iris to discuss and present a recommendation
- Updating the website is a capital cost
- A more modern system will create savings by automatic replies and streamlining bookings – there by reducing staffing burdens
- A better system will also be more using friendly and holds the potential to increase bookings

Inclusion Document

- Mel requested that the board review the Gender Inclusion document, offer feedback or approve the document
- If/when passed the document is to be posted on our website
- Mel to recirculate the inclusion document to board
- The members present at the meeting supported the document
- Motion to pass to be held via email

Motion to close form Beth. Seconded by Sky. CARRIED

Next Meetings

June 12th 6:30 to 9:30

July 2nd –9am to 12:00, followed by lunch with staff

August 6th – 8am to 11am – HOLD THE DATE – not finalized