

Item	Owner	Discussion	Tasks
Meeting Welcome and Call to order, Reading, Lighting the Chalice, Territorial Acknowledgement	Sky	Call to Order 10:26	
Approval of the agenda, welcoming friendly amendments		Defer treasures report. Sky moves agenda. Jane seconds. MOVED	
Old business and approval of last meeting's minutes	Karen	<p>Jan minutes – Sky was sick while taking minutes. She will search her computer for them and circulate via email.</p> <p>Feb minutes – Jeff was present arrived late. Karen to change this for the record.</p> <p>March – revisited the Bob Niven. Check Beth's email for various corrections including Long range planning – discussed renovations on Dave's not repairs – land claim not correct – Terry present for the last 2 hours. Underground cables</p> <p>Sky moves to accept and move the Feb and March minutes. Seconded by Ben. MOVED</p>	<p>Karen correct minutes.</p> <p>Change Murphy to Murray.</p> <p>Change Robbins to Robin</p>
Treasurers report	Tracy	Deferred	
Administration Report	Jane	<p>Grant details concerning deducting cost of meals and accommodation from employees paid by grant moneys. Discussed minimum wage vs. summer camp employee special exemptions.</p> <p>All possible grant jobs were applied for – even if we won't be able to use the grant because of the final requirements.</p>	

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		<p>Example: the grant requires a returning student but the person hired is not returning to school.</p> <p>Concern about people getting paid differently for the same job or volunteers doing jobs that are sometimes paid.</p> <p>Ideally the grant funds allow us to hire someone, which we otherwise could not afford, for work that benefits camp. Grant facilitator has shared that camp can use the funds to simply pay students better.</p> <p>Discussed the role of young volunteers.</p> <p>How do we recognize exceptional volunteers or all ages? Create a page on the website? Facebook? Newsletter? Keep informal. What if someone gets left out? Goal of cultivating a culture of gratitude.</p> <p>Formal volunteer lunch in summer – change the board free lunch?</p>	<p>Jeff to create Facebook posts that recognize volunteers.</p> <p>Possibly change the board BBQ to a volunteer BBQ.</p>
Communication Report	Jeff	<p>Newsletter to include:</p> <ul style="list-style-type: none"> - septic system work acknowledgement - highlight volunteer opportunities including committee work, work weekends, board membership. - newsletter to include DO NOT FEEDING ANIMALS. - wilderness camp letter from Jordan - third week of kids camp still has space - a big welcome to folks who are new to Canada 	<p>Finish newsletter.</p> <p>Iris to send the PDF of July long weekend flier</p>

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		- nominating committee requests	
Long Range Planning Report	Iris	<p>Beth suggests camp use the money from Dorothy Jill Worsley Jill for the beach wheelchair and create an accessibility fund. Use the remaining money to buy new windows for dining hall – item moved to new business. (it was then shared that the wheelchair has been ordered already)</p> <p>Document circulated needs reflection from board members.</p> <p>Iris to access files at camp concerning forest agreement in June. Wanda said the documents were on the computer. Documents should be scanned and put on the 'cloud'. Documents related to tax credit and recreational use. Concern that camp is designated as a residential property.</p>	<p>All board members to review long range planning document.</p> <p>Katya to share the documents to google doc.</p> <p>Beth to discuss with Wanda why/how camp became designated as residential.</p>
Programming Report	Ben	Deferred	
Youth Report	Oliver	Deferred	Karen to discuss with Oliver his role on the board.
Nominating Committee Report	Sky	<p>Being added into the newsletter.</p> <p>Members to personally look for possible future members.</p> <p>SKILLS needed - Financial, administrative, problem solving, diversity (age, thought, experience, visible)</p> <p>Typo in nominating committee bylaws –</p>	<p>Sky to create a list of who is returning to the board and what positions will be available. Highlight the skills needed.</p> <p>Katya to scan document and</p>

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		<p>concerning congregation membership – does not read properly - the version we are working from is a copy – does the original bylaws have the typo?</p> <p>Concern about the safety of our most important documents – use grant to create an admin assistant to collect pieces of important jobs to meet best business practices that have been backlogged.</p>	<p>circulate via email by July.</p> <p>Mel to facilitate a living document to create a list of backlogged admin jobs to be completed. Preserving camps most important documents being most important.</p> <p>Katya to open a safety deposit box.</p>
<p>Report from Director (as submitted)</p>	<p>Melissa</p>	<p>Concern about wage discrepancies between employees for entry-level staff.</p> <p>Discussion of how room and board is structured. There is a discrepancy between previous board decision concerning payment practices and administration practices. Much work had been done to create best practices and there is disappointment that there was still a problem.</p> <p>Break down of communication between contracts creation and actually input of salary information. There is a spreadsheet of staff incomes. Room and board line must remain in accounting practices.</p> <p>Concern that this - year’s budget was created under the belief that employee standards had been met.</p>	<p>Katya, Mel, Sky, Tracy and Jane to work out payment system.</p> <p>Katya to create a blank form for requesting information.</p> <p>Sky and Jane to communicate regards to next meeting because Jane will be unable to attend May’s meeting.</p>
<p>Report from Registrar</p>	<p>Katya</p>	<p>Katya says thanks for the work on the seasonal forms. Seasonal forms have been</p>	<p>Katya to create a checklist of the seasonal campers.</p>

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		<p>circulated. Registrations continue to come in. Questions about instituting the HST.</p>	<p>Request that folks confirm that they receive the email. Katya to double check with the accountant concerning taxation.</p>
New Business Arising	All	<p>The varied terrain camp wheelchair has been ordered and is on the way. Gratitude towards Barb and her son for inspiring the wheelchair purchase.</p> <p>Discussion custom-made trailer policy. Key issues include the noise of construction, respect for the natural environment, legal ramifications, and liability.</p>	<p>Jeff and Barb to assure the message of gratitude to posted on facebook.</p> <p>Mel to send a 'doodle' to pick a time for a meeting to discuss only the trailer policy.</p>
Closing, Extinguishing the Chalice	Sky	<p>Upcoming meetings: Sunday May 14. 12:30 -4pm (work weekend/mothers day). Sunday July 2 1 – 5pm Unicamp (first day of staff training). Sunday August 6. 1 to 4pm.</p> <p>Sky moved to Adjourn. Seconded by Beth. ADJOURNED.</p>	<p>Karen to circulate upcoming meeting schedule email. Email highlights that water is on but not drinkable. Proposed schedule of 2017 board meeting is the name of the email that Tracy circulated with information.</p>