

Unicamp Meeting Sept 25, 2016 6pm

Online via Go To Meeting Program

Present Board Members: Sky Dasey, Iris Murray (went off line before the meeting's completion), Ben Robin, Beth Gray, Jeff Baker, Mel Horvath Lucid, Tracy Galvin, Janice Canning, Oliver Dasey Springer, Karen DelVecchio

Board Regrets: Jane Nares

Others Present: Mel Horvath Lucid (New Camp Director)

Chalice Lit – Call to Order 6:22

Sky moves to accept the agenda. Tracy Seconds. MOVED.

July Minutes. Sky moves to accept the minutes. Seconded by Tracy.

Discussion of Board Member Roles – Tracy Galvin as Treasure, Karen DelVecchio as Secretary, Sky Dasey as President, Jane Nares as Admin, Jeff Baker as Communications Representative, Iris Murray as Long Range Planner, Beth Gray as Property Chair and Vice President, Janice Canning as Seasonal Campers Representative, Ben Robbins as Program Chair, Olive Dasey Springer as Youth Rep. Moved by Sky. Seconded by Oliver. MOVED.

Treasurers Report – Update on the draft budget and Special Meeting – Tracy Galvin

- A budget for staffing in the fall and winter needs to be created
- Document from Ian the accountant – to be circulated to all board members
- Special Meeting – financial review – not audit – needs to be passed and submitted November 1<sup>st</sup> or November 30<sup>th</sup>?
- The weekend conflicts with the camp work weekend
- Should the October board meeting be the same date and time as the special meeting
- Sky to ask Ian about deadlines Nov 1st or Nov 30

Roles of Board and Board Members

- The bylaws and board manual could benefit from being updated
- The Unicamp Mission Statement read aloud
- Unicamp is first and foremost a children's camp
- Discussion about the need to make camp more accessible to children with special needs – is it essential to be fully accessible to maintain our charitable status? Beth shared her knowledge concerning current Ontario accessibility legislation – key points included following guidelines while making improvements and construction
- Ben highlighted that the Unicamp mission includes more than kids camp

Administration Report

- Highlights of Jane's Report read by Tracy
- Adrian' contract continuing to November
- Michelle McComb's contract as program director
- Working on Mel's contract

Communication - Jeff

- Questions about sharing short bios about board roles – circulate – photo welcome and optional

- Janice seeking a list of all seasonal campers – Beth to send the contact list of seasonal campers – Katya is responsible for updating the list
- Needs to access to email lists –
- Jeff to be added as an administrator to the facebook page – Tracy and Adrian currently administrators – Ben also can be added
- Discussion about website –
- Suggestion from Sky about how we communicate and involve parents who are involved with Unicamp through their children attending kids camp
- Who receives the newsletter? – Ask Eli – could/should this audience be expanded – sent through ‘mail chimp’ and the website
- Creating the brochure – discussed who/how this is created – Ben produces content – Jeff to oversee -

### Seasonal Campers – Janice

- Role of the rep – when to come to board vs. when to solve problems with the seasonal vs. when is it not actual board business
- Where are all the camp rules and policies written down? Seasonal handbook.

### Programming - Ben

- Cathy did a great job of passing on information and highlighting needs
- Katya and Michelle were very helpful
- Civic Holiday in Aug is the 7<sup>th</sup>.
- School lets out later – staff training starts later. Just after Canada Day.
- Considering adding an extra day of kids camp – won’t work because of how the calendar falls
- Most program leaders wish to return
- Oliver suggests the YOUTH weekend to follow the JOUTH week. Hope the Wilderness program also ends on the Friday.
- Three week yoga training is being proposed for the spring! Not confirmed.
- New programs proposed – long-term programs are confirmed
- Discussion of how family weeks are named

### Long Range Planning

- Allocate 15 minutes for this topic next meeting
- Connect Sasha and Rod and Sue McLeod

### Youth - Oliver

- Suggested that the youth weekend date change to earlier in the year – directly following Jouth week
- Use Russell (former Youth Rep) as a resource
- Find a co-dean for Youth weekend – announce on facebook page

### Nominating Committee – Tracy

- Deferred

### Directors’ Report – Melissa/Adrian

- Smooth transition
- Mel expressed that she is looking forward to knowing and working with the Unicamp community
- School group coming
- Adrian’s report was circulated via email and follows here:

Board Report Sept. 25

Since the AGM, Unicamp has been busy hosting rentals, and winding down.

Our rental House Links went very well. This group of adults comes from a group home for individuals struggling with mental health in Toronto. For the past 6 years they have come up every September for 4-5 days. I had a great chat with one of their participants and they mentioned that on a previous excursion to another camp, there had been a fatal incident at the waterfront. House Links is very happy that Unicamp continues to trust and accommodate them even though other camps have turned them away. I think it's important that we continue to host them. I feel that as people feel welcome in a space, their conduct and care for the space becomes more respectful.

We had a wedding on the weekend of the 9-11th. One of my contemporary family campers and staff got married and had an amazing UU ceremony and Unicamp dance. I am grateful to have attended along side former camp directors Jenny TB, and Shalom.

[We have paid a cleaning crew to help ready camp for that wedding and for the one the following weekend.](#)

I was not on property for the second wedding, and have heard that it was just as magical, that the guests loved their food, and enjoyed their stay at camp.

Weddings are a great way to bring in non-UUs for the first time and hook them into the beauty of our land.

For the past month, Melissa and I have been meeting once a week at camp and spending the day walking around camp, familiarizing Mel with our policies and procedures, staffing model, history of staff, debriefing the summer, and discussing leadership strategy. This is proving to be helpful to integrate Mel, and to slowly phase out. This is not something that Jenny or I had, or that Crystal Sue had in 2013. I am confident that this will provide a smooth transition for our organization and our community.

I hope that the new board continues to be bold, support the staff, and fineness Unicamp's business practices and fundraising campaign.

Thank you,

Adrian

A

9:09 Sky moved to close the meeting. Seconded by Oliver.